



# Werribee Park National Equestrian Centre

170 K Road (P O Box 749) Werribee. VIC. 3030.

Phone: 03 9741 7672. Fax: 03 9741 6063.

[www.wp nec.com.au](http://www.wp nec.com.au)

Email: [admin@wp nec.com.au](mailto:admin@wp nec.com.au)

**OFFICE HOURS ARE 8PM – 4PM MONDAY TO FRIDAY**

**Grounds Staff will be at WPNEC on weekends and emergency contact number is located at the WPNEC Office.**

The following fact sheet is provided to answer some of the “Frequently Asked Questions” regarding bookings when attending WPNEC.

## **Bookings**

All stable/feed and bedding bookings can be made two months in advance only. This applies to online bookings as well as those received in the office. (E.g. you want to arrive on May 23rd 2009 for an event starting on the May 25th 2009; you can make your booking on or from March 23rd 2009.)

All cancellations will incur a 25% administration charge. Please Note: Cancellations 7 days prior to the event are not refunded, even when vet certificate can be supplied.

Werribee Park National Equestrian Centre reserves the right to change stable allocations at any time.

## **Yards**

Yards are now available to book at a \$10.00 booking fee. If you do not wish to book yards then the first in, best dressed' system still applies.

Yards can only be booked through the office on the Stable/Yard booking form located on the WPNEC Website.

## **The following 2 methods are the only way to book stables.**

- 1) Book online by going to our website, [www.wp nec.com.au](http://www.wp nec.com.au) and follow the prompts for bookings.
- 2) Fill out a stable booking form located on the bookings page of this website and return to the office with payment.
- 3) Stables, Feed and Bedding CANNOT be booked over the phone.

All bookings must be accompanied by payment. **NO payment, NO booking.**



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Please use a current booking form to ensure your payment is correct at time of booking, especially when paying by cheque or postal order.

Incorrect forms will be returned.

If your event Organiser chooses to “block book” WPNEC’S stables, you need to contact the Organiser to arrange your stabling.

## **Stable Cleaning**

We offer stable cleaning at a fee of \$20.00 per stable. This means on leaving, at the end of your stay your stable/s will be cleaned by our staff.

If you leave your stable unclean and have not paid for cleaning you will be invoiced a stable cleaning fine, if this fine is not paid you will jeopardize booking stables at WPNEC in the future.

## **Campsites**

Powered sites are no longer available due to WPNEC not being a registered camping ground. Powered and unpowered sites are still available, however they are now a first in, best dressed' system.

## **Feed and Bedding**

We now supply feed and bedding at Werribee Park NEC. This can be ordered when booking your stable or yard.

We have a full listing of feed when booking on line. When using yards we prefer you to order on arrival at the WPNEC Office as we need to know yard numbers prior to delivery.

Feed Orders will not be taken or delivered without payment.

## **Useful Telephone Numbers (full lists of Emergency Contact Numbers are located around WPNEC)**

### Farrier

Pete Sammartino – 0408 346 904

Philip Cakebread – 0417 106 768

### Vet

Melbourne University Vet – 03 9731 2000

**ANYONE FOUND TO BE USING ANY OF FACILITIES AT WPNEC WITHOUT PAYMENT WILL BE INVOICED AND MAYBE PREVENTED USING ENTRY TO FURTHER EVENTS.**



Werribee Park

**National Equestrian Centre**