

## TERMS & CONDITIONS FOR HIRE OF VENUE

1. During the period of use the hirer is responsible for:
  - The good conduct of its members and patrons
  - Ensuring that its members and patrons do not use and/or damage any part of the Venue, and are restricted to the areas of the Venue allocated for the activity
  - Any damage caused to the Venue by Hirers members and patrons will be invoiced to the Hirer
  - Ensuring its members and patrons do not leave the Venue and enter private property in the area, unless arrangements have been made with the property owner/manager concerned
  - Ensuring its members and patrons do not interfere or cause problems for other hirers when the Venue is being shared
  - Ensuring the Venue is left clean and tidy after an activity and that all goods/equipment is removed from or stored at the Venue in the manner in which it was provided
  - Ensuring that its members/patrons do not erect any form of temporary yards for their horses, unless approval has been obtained from the Manager or Committee of Management
  - Ensuring that members/patrons do not lay power leads across roads and/or areas where horses are crossing to access competition areas
  - Ensuring that all perimeter gates are pulled shut (not necessarily locked) between sunrise and sunset each day
  - Ensuring that members/competitors are wearing approved Safety Helmets at all times while riding at the Venue, unless otherwise agreed by the Manager or Committee of Management
2. The organisation/individual responsible for the conduct of the activity must produce on demand documents to show that they are covered by Public Liability Insurance. **Minimum cover \$10,000,000.00**
3. The hirer may not sublet or licence any part of the Venue during the period of use, unless approval has been obtained from the Committee of Management
4. The period of use is defined as the actual days of activity. Arrangements can be made with Management as to suitable times for the set up and dismantle of Venue
5. The Manager or Committee of Management shall not be liable for the safety of any goods/equipment or the loss of, or damage to such goods and equipment during the period of use or stored at the Venue throughout the year
6. **No goods/equipment can be stored on the Venue, outside the period of use without consent from the Manager or Committee of Management**
7. The hirer shall not sell or permit to be sold (including and without limitation) any goods, edible food, drinks or alcohol, on the Venue, except where prior written consent has been given by the Manager or Committee of Management on such Terms and Conditions as may apply from time to time
8. The Committee of Management does not make available telephone/facsimile facilities on the Venue. The provision of such facilities is the direct responsibility of the Hirer
9. The Committee of Management is responsible for the provision of rubbish bins and the removal of rubbish contained therein, on such terms and conditions as may apply from time to time
10. **Payment: Deposit will be required on confirmation of booking: 30% of previous year event invoice or \$1500 dollars all deposits are non refundable. Any hirer who has other agreements with Management needs to reconfirm in writing each year.** The hirer will be issued with a Tax Invoice 14 Days prior to the first day of the event and is payable in full within 7 days of the first day of the event.
11. **Sale of Alcohol:** The sale of alcohol at the Venue will be under the control of and at the discretion of the Committee of Management and/or their appointed agent. Where a Hirer requires Bar facilities, a written request must be provided at least thirty (30) days prior to the requested times.
12. **Committee of Management retains the right to decline a request for Bar Facilities at its absolute discretion**
13. **Notwithstanding any of the above, the Hirer is responsible for the following:**
  - Repairs to any part of the Venue where unacceptable damage occurs, regardless of the reasons
  - Obtaining permission from the Manager or Committee of Management prior to making any modification(s) to the Venue. Permission will only be given when the Hirer agrees (in writing) to complete restoration to the Venue

**SIGNED:** \_\_\_\_\_ **POSITION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_